

Suite 109, Unit 9, Cirencester Office Park, Tetbury Road, Cirencester, Gloucestershire GL7 6JJ 01285 653477 **www.acre.org.uk** @ACRE\_national

## Publications for village halls and community buildings 2018

## **Village Hall Information Sheets**

4 DI 1 C C 111 L 11 F7 20467	640
1. Planning fees for village halls [January 2016]	£10
2. Parish council help for village halls [February 2015]	£10
3. Providing services in village halls [January 2018]	£10
4. Data protection for village halls and community buildings [January 2018	
5. Village halls, children and young people [August 2017]	£10
6. Village halls and registration for VAT [January 2014]	£10
7. Village hall insurance cover [June 2017]	£10
8. Storage in village halls [May 2014]	£10
9. Entertainment in village halls (January 2016)	£10
10. Alcohol in village halls and addendum (under review)	£10
11. The Charities Act 2011 (Sept 2013)	£10
12. Village halls and car parks (Sept 2013)	£10
13. Not in use	
14. Asbestos (May 2015)	£10
15. Health & safety legislation and village halls (December 2017)	£10
16. Not in use	
17. Trustees – roles and responsibilities [June 2016]	£10
18. Village halls and VAT on building work and other purchases (Nov 2017	) £10
19. Marketing your village hall [Jan 2016]	£10
20. Health and hygiene in village halls [under review]	£10
21. Overnight accommodation in village halls [Jan 2011]	£10
22. Managing employees and volunteers [December 2015] & addendum	£10
23. Planning an extension refurbishment or new build village hall [Feb 2016	
24. Village halls, rates, waste and water [May 2015]	£10
25. Making your village hall accessible [under review]	£10
26. Coping with VAT on fuel and power supplies [Feb 2011]	£10
27. Village halls and social clubs [under review]	£10
28. Creating a business plan [Dec 2010]	£10
29. Bingo in village halls [Jan 2011]	£10
30. Village hall heating [Nov 2013]	£10
31. Village hall flooring [Jan 2011]	£10
32. Recruiting and retaining volunteers [Jan 2016]	£10
33. Gaming and lotteries [Feb 2011]	£10
34. Sale of goods in village halls [Feb 2011]	£10
35. Trustee liability and trustee indemnity insurance [Sept 2013]	£10
<i>36.</i> Village halls run by parish councils as sole trustee [Feb 2015]	£10
37. Fire safety in village halls [April 2015]	£10

<ul> <li>38. Short guide to security in your village hall [May 2017]</li> <li>39. Village halls and incorporation (Sept 2013)</li> <li>40. Village halls, governing documents and title deeds (April 2016)</li> <li>41. Accounting and village halls [May 2017]</li> <li>42. Equality in village halls [under review]</li> </ul>	£10 £10 £10 £10 £10	_
ACRE Model Documents		
The ACRE Model documents below are available <b>in hard copy or via email</b> . Please state your preference and don't forget to provide an email address.	ı	
Articles of Association for a village hall Preliminary Declaration of Trust Occupational Licence Lease of land and trust deed- Charity Commission approved Transfer of freehold land and trust deed – Charity Commission approved Model Hiring Agreement – 2016 Charitable Incorporated Organisation (CIO) Constitution for a village hall – Charity Commission approved - 2016 Charitable Incorporated Organisation (CIO) Constitution and Lease for a village hall – Charity Commission approved - 2016  Your Details  Name:  Address:	£35   £35   £35   £35   £35   £35   £35	
County		
County:		
Post Code:		
Tel No: Email (if you require the model document to be emailed to you)		

Please fill in the order form above stating the number of copies you require in each box and enclose a cheque for the correct amount. Send it, made payable to **ACRE**, at the following address: **Unit 9**, **Cirencester Office Park**, **Tetbury Road**, **Cirencester**, **Gloucestershire GL7 6JJ**. We aim to dispatch publications as soon as possible after receipt of the order.

Order No (if applicable)

**Total cost**