



**NORTHAMPTONSHIRE ACRE
MINUTES OF
THE BOARD OF TRUSTEES MEETING
DELAPRE ABBEY**

11am on Thursday 6th June 2019

PRESENT:

Gareth Lugar Mawson (Chair)
Richard Hollingum (Trustee)
David Scudamore (Trustee)

Ken Christy (Trustee)
Cameron Waldron (Trustee)

IN ATTENDANCE:

Elaine O'Leary (Chief Executive) James Davidson (Site Caretaker)
Sarah Clarke (Centre Co-ordinator) Frances Harris (Community Facilities Advisor)
Jessica Gooding (Rural Wellbeing Fieldworker)
Suzy Sanders (external minute taker) Catherine Lomax (DDC Observer)

1. APOLOGIES:

Hugh Fenton (CVS Observer)
Bernard Lock (Trustee)

Fabienne Fraser-Allen (Trustee)

2. DECLARATION OF INTEREST

To be raised if relevant during the meeting.

3. MINUTES FROM PREVIOUS MEETING

a) The draft minutes of the open Board Meeting held on 12th March 2019 were approved as a true and accurate record pending one amendment to the wording in section 4, paragraph 2.

Proposed GLM and seconded RH with no objections.

b) Matters arising not on the agenda included an update from EOL on:

- The Community Fridges and Northamptonshire Heritage for which a bid has been written.
- Big Lottery – Continuation of the Rural Wellbeing Service for which a report has been submitted with 'excellent' feedback on the quality and quantity of the contents.
- Conversations will continue surrounding community cricket and sports clubs with the view of encouraging the sharing of resources and to help start building a network.

4. STAFF REPORTS

The staff reports were circulated to the Board in advance of the meetings. SC gave a wedding update, advised that there are no know issues and that an application (which was shared at the meeting) was made to the Northamptonshire Wedding Awards.

FH explained that regular training and networking events are taking a focus for both members and non-members. FH expressed a wish to run a trial Trustees Induction/refresher training session for feedback. EOL highlighted that National ACRE

has paid for membership to NCVO which includes a wealth of valuable resources that the Trustees may benefit from accessing. FH shared her target of 100 members and an update on the archiving project for which she thanked JG for her contribution. This work has been invaluable in opening new lines of communication with villages. Further communication will be carried out to build on this work when more staffing support is in place. EOL explained that a positive response has been received for the upcoming Networking event on 22nd July.

EOL to share further details of this event with the Board.

ACTION EOL

JG's last day of employment is Thursday 13th June 2019. JG gave an update on her handover as well as past and upcoming events including Carers Week (W/C 10th June) which lots of well supported events are taking place. KC acknowledged JG's commitment and wished her all the best with her next role.

RB has left following a handover with EOL. The Best Village Awards judging is underway with the presentation evening taking place on Tuesday 16th July 2019. Sponsorship has been confirmed for next years competition and promotion will commence as soon as the presentation evening has passed.

EOL is to share the agenda for the awards evening with the Board and expressed that all are welcome to attend.

ACTION EOL

GLM and EOL are to discuss the possible volunteer to organise the Best Village competition next year.

ACTION EOL/GLM

5. FOLLOW UP ON BRINGING THE RURAL TO THE TOWN PRESENTATION

RH delivered an update, advising that the presentation on Tuesday 14th May 2019 went very well. A broad logistics plan is underway as well as a growing list of challenges. Feedback, ideas and views from all attendees is encouraged. GLM thanked RH for his commitment and work.

6. TOUR OF DELEPRE ABBEY

7. ANY OTHER BUSINESS

GLM advised that confirmation of the DEFRA grant of £39k for 2019/20 has been received.

8. AGREED DATES FOR 2019 MEETINGS

- Tuesday 17th September 2019 – Pre AGM Board Meeting
- Tuesday 17th September 2019 – AGM
- Thursday 28th November 2019

Meeting closed at 11.30am